**COMMERCE SS2**

**Transportation**

This is the process of conveying goods and people from one place to another through water, road, rail or air. It is simply the movement of goods and people from one place to another.

**Importance of Transportation**

(I) It encourages international trade.

(ii) It facilitates the movement of goods and persons from one place to another.

(iii) It facilitates and quickens the effective distribution of goods and services to areas where they are needed.

(iv) It helps to make goods and services available at the right time and right place and thus helps to improve the standard of living of the people.

(v) It encourages the development and growth of the rural areas of a country.

**Documents used in Transportation**

1**. Bill of lading**: This is a document that gives the holder the right to acquire possession of goods that have been shipped.

2. **Delivery note**: This is a document which normally accompanies the delivery of goods. It shows the goods delivered and checks to be made.

3. **Shipping note**: This is a document containing instructions for transporting the goods. It is sent to the shipping agent by the exporter.

4. **Certificate of insurance**: This is a document which shows that the goods have been insured against risks or loss by the exporter.

5. **Manifest**: This is a document which shows the full list of the cargo carried by a ship or aircraft. Others are Airway bill, Consignment note, cargo insurance certificate, international commercial invoice and so on.

**Forms of Transport**

The four major of form of transport includes, land, water, Air and Pipeline

**Function of Nigerian Port Authority**

1. **Revenue collection**: The port authority collects labour and dock dues

2. **Provision of Warehouse**: The authority provides warehouse facilities at the dock yard.

3. **Provision of security**: The ports authority provides security to Wharf or movement of ship cargoes and people within and around the nation’s ports.

4. **Maintenance facilities**: The ports authority provides re-fueling and maintenance facilities.

5. **Supervision of loading and off loading of goods**: The ports authority takes cares of loading and unloading of vessels.

6. **Provision of Facilities**: The port authority provides facilities like cranes, forklifts and navigational aids.

**Functions of Airport Authority**

1. To control airlines

2. Training of staff

3. It makes provision for warehouse

4. It ensures the cleanliness of the airport

5. It provides vehicle within the airport

6. It ensures passengers security